

**MDS Foods, Inc.**

Corporate Offices  
 4676 Erie St. South - Suite A  
 Massillon, OH. 44662

TN Production Facility  
 188 Volunteer Court  
 Manchester, TN 37355



<b>Job Title:</b>	<b>Warehouse Associate</b>
<b>Position Type :</b>	Full Time
<b>Location:</b>	Manchester, TN

**Job Purpose:**

Responsible for transferring product in and out of the production facility by performing the following duties.

**Primary Responsibilities / Duties:**

- Adhere to GFSI Food Safety policies.
- Must adhere to proper GMP, SOP, HACCP and safety policies.
- Loads and unloads delivery vehicles to include operating fork trucks, lifting and carrying merchandise and stocking in appropriate areas throughout the warehouse.
- Must inspect all receiving loads for unloading for possible quality concerns, per HACCP plan.
- Delivery and removal of Work-in-Process materials for all production lines.
- Personally inspects all containers that are to be moved in or out of the cooler for proper exp. Date, proper labeling, and any packaging defects.
- Completes appropriate paperwork for deliveries and submits to management each day.
- Maintain a clean and safe department.
- Establish and maintain a positive community relationship.
- Assist with quality control.
- Attend scheduled corporate training and meetings.
- Certified Tow Motor operator – can be trained on the job. Previous fork truck experience is a plus.
- Other duties as assigned.

**Skills/Qualifications:**

- High School diploma required.
- 2 or more years of related Warehouse experience preferred.
- Demonstrated ability to work with minimal supervision, effectively work in a fast paced environment, have strong decision making skills and use good judgment.
- Ability to work a flexible schedule, weekend overtime or temporary reassignment to a different shift.
- Able to work in cool 50 degree production room or 34-38 degree coolers.
- Must be able to lift a minimum of 50 lbs.
- Eligible to work in the United States, must have proper ID.
- Must have a clean criminal background and be able to pass a pre-employment drug screening.

**Interested Candidates should submit a completed resume and cover letter to:**

*Mike Powell – Plant Manager; mpowell@mdsfoods.com, MDS Foods Inc. – 188 Volunteer Court, Manchester, TN. 37355*